



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

REGULAR BOARD MEETING

MINUTES

Meeting Location:

14618 Broadway St.
Cabazon, CA 92230

Teleconference:

Dial-in #: 978-990-5321
Access Code: 117188
Email: info@cabazonwater.org

Meeting Date:

Tuesday, July 16, 2024 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

Director Melissa Carlin - Present
Director Taffy Brock - Present
Director Alan Davis - Present
Board Vice Chair Terry Tincher - Present
Board Chair Sarah Wargo - Present
Michael Pollack, General Manager - Present
Evelyn Aguilar, Board Secretary - Present

Note: This meeting was recorded by the District

CONSENT CALENDAR

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. Approval of:

- a. Finance and Audit Committee Meeting Minutes and Warrants of June 18, 2024
- b. Regular Board Meeting Minutes and Warrants of June 18, 2024

Motion to approve following consent calendar items (a.) Finance and Audit Committee Meeting Minutes and Warrants of June 18, 2024 and (b.) Regular Board Meeting Minutes and Warrants of June 18, 2024 made by Director Carlin and 2nd by Director Davis.

Director Carlin - Aye
Director Brock - Aye
Director Davis - Aye
Board Vice Chair Tincher - Aye
Board Chair Wargo - Aye

2. Warrants – None
3. Awards of Contracts – None

UPDATES

1. Update: CWD Operations Report
(by GM Pollack)
 - The new Crown Castle cell tower lease agreement has been executed and will take effect in 2028. There will be a \$5,000 signing bonus, and an initial 10% increase in rent.
 - G&A Nelos was awarded the contract for the Esperanza Waterline project. Their bid was much less than the overall grant amount, so the scope of work may be increased to replace more pipeline than originally intended.
 - The vault for the Bonita Vault is scheduled to be delivered on 08/06/24.
 - Two employees were realigned to the correct pay scale according to their jobs, and another employee was promoted to Field Crew Lead. This led to some disagreements and a meeting with a Union representative, and has since been resolved.
 - There have been no updates on the Heli-Hydrants.
 - 3 new services have been installed in the first 2 weeks of July.

NEW BUSINESS

1. Discussion/Action: Approval of Resolution 2024-02: Fixing Water Standby Assessments for Fiscal Year 2024-2025
 - There have been no increases to the Standby Charge rates since FY 1996/1997.

Motion to approve Resolution 2024-02: Fixing Water Standby Assessments for Fiscal Year 2024-2025 made by Director Carlin and 2nd by Director Brock.

Director Carlin - Aye
Director Brock - Aye
Director Davis - Aye
Board Vice Chair Tincher - No
Board Chair Wargo - Aye

2. Discussion/Action: Approval to List Elm St. Property for Sale

- CWD owns property on Elm St. GM Pollack would like to sell this property, offering it to the County of Riverside, since Supervisor Gutierrez had informed the GM that the County is looking for property to be used for wastewater treatment.

Motion to list the Elm St. property for sale made by Board Vice Chair Tincher and 2nd by Director Davis.

Director Carlin - Aye
Director Brock - Aye
Director Davis - Aye
Board Vice Chair Tincher - Aye
Board Chair Wargo – Aye

OLD BUSINESS

1. **Discussion/Updates: Discussion/Updates with SGPWA Director(s) regarding various matters**
 - SGPWA Director Ron Duncan said that the Heli-Hydrants are at a standstill with the County, but Supervisor Gutierrez is working on moving this project forward.
 - The SGPWA Directors went on a tour of the Metropolitan Water District facilities to determine if some of the existing infrastructure could be used to recharge the groundwater in Cabazon. Director Duncan expressed that it looks promising.
 - He also shared that the large amount of projects that have been taking place in the area have been getting positive recognition.
2. **Discussion: Community Involvement**
 - Nothing to discuss at this time.

PUBLIC COMMENTS

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

- Robert Lynk was present and commended the Board for a great job in the past two years since he's been off of the Board. He also spoke highly of GM Pollack.
- A short break was taken at 6:30 PM, then the Board immediately entered Closed Session.

CLOSED SESSION at 6:35 PM

1. **Discussion/Action Public Employee Performance Evaluation (Government Code section 54957): (General Manager)**

OPEN SESSION at 6:52 PM

- Nothing to report.

GENERAL MANAGER/BOARD COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
 - Suggested agenda items from Management.
- GM Pollack will update the Board on the Bonita Vault and Esperanza Waterline project at the next meeting.
 - Suggested agenda items from Board Members.
 - Realignment of Board Committees.
 - Budget for Retirement Party.

2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

- Director Brock asked if there will be any shut-offs for the Esperanza Waterline project. GM Pollack said that anyone scheduled for shut-offs will be notified in advance.

MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)

- 07/24/2024 (Wednesday) at 5:00 PM: San Gorgonio Pass Regional Water Alliance Committee Meeting
- 08/05/2024 (Monday) at 1:30 PM: San Gorgonio Pass Water Agency Meeting
- 08/06/2024 (Tuesday) at 4:00 PM: Personnel Committee Meeting
- 08/08/2024 (Thursday) at 6:00 PM: West Desert MAC Meeting at the Community Center
- 08/19/2024 (Monday) at 6:00 PM: San Gorgonio Pass Water Agency Meeting
- 08/20/2024 (Tuesday) at 5:00 PM: Finance & Audit Committee Meeting
- 08/20/2024 (Tuesday) at 6:00 PM: Regular Board Meeting
- TBD: Community Action Committee at the Cabazon Library

ADJOURNMENT

Motion to adjourn at 7:01 PM made by Director Davis and 2nd by Director Board Vice Chair Tincher.

Director Carlin - Aye
Director Brock - Aye
Director Davis - Aye
Board Vice Chair Tincher - Aye
Board Chair Wargo - Aye

Meeting adjourned at 7:01 PM on Tuesday, July 16, 2024



Sarah Wargo, Board Chair
Board of Directors
Cabazon Water District



Evelyn Aguilar, Secretary
Board of Directors
Cabazon Water District

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.